

**Vivekanand Science College, Vivekanand Nagar**

**Internal Quality Assurance Cell (IQAC)**

Minutes of IQAC First meeting, Meeting Date: 03/02/2020

The first meeting of IQAC was held at 1.00 PM on 03/02/2020 in Seminar Hall.

The following members were present.

Sr. No.	Name	Designation	Category	Status
1.	Dr. K. D. Patil	Principal	Head of the Institute	Chair person
2.	Shri. V. B. Kulwant	Joint Secretary	Management Representative	Member
3.	Dr. G. S. Jaigaonkar	Asst. Professor	Faculty Representative	Member
4.	Prof. J. D. Solanki	Asst. Professor	Faculty Representative	Member
5.	Prof. M. M. Murhekar	Asst. Professor	Stake Holder	Member
6.	Prof. Ku. M. R. Kudke	Asst. Professor	Faculty Representative	Member
7.	Shri. V. S. Ekghare	Head clerk	Administrative	Office member
8.	Shri. M. T. Rakate	Laboratory Assistant	Alumni	Member
9.	Shyam Shelke	B. Sc-II	Student representative	Member
10.	Dr. R. S. Dhamak	Asst. Professor	Faculty Representative	Co-Ordination IQAC

The meeting started on a welcome speech by Chairperson Dr. K. D. Patil which includes basic purpose of IQAC and its function.

Dr. K. D. Patil requested all the members for open discussion on academic and administrative planning.

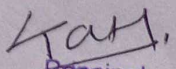
**Agenda-1:** Registration of Alumni Association of the College should be formed and it should be registered.

**Agenda-2:** Framing of research policies for promoting research culture and organization of seminars/conferences/workshops. Prof. J. D. Solanki Suggested that college should organize the seminar/conferences/workshops to promote the research culture in the college.

**Agenda- 3:** Framing of Vision, Mission of the institute.

Dr. K. D. Patil suggested that vision, mission of the institute should be framed for setting quality benchmark.

At the end of the meeting Coordinator of IQAC, Dr. R. S. Dhamak given the vote of thanks to all and meeting is over with a cup of tea.

  
Principal  
Vivekanand Science College  
Vivekanand Nagar, Dist. Buldana