

Vivekanand Science College, Vivekanand Nagar

Minutes of meeting of fourth IQAC meeting

Date 22/09/2021 Time 1:00 PM Venue: Seminar Hall

AGENDA:-

- 1) Review of minutes of 3rd IQAC meeting.
- 2) Action taken report on the decision of the previous meeting.
- 3) Finalization of SSR preparation and filling of IIQA to NAAC Bangalore.

Meeting 4:- 22/09/2021

The 4th IQAC meeting was held on 22 Sept 2021. The following members were present.

Sr. No.	Name	Designation	Category	Status
1.	Dr. K. D. Patil	Principal	Head of the Institute	Chairperson
2.	Shri. V. B. Kulwant	Joint Secretary	Management Representative	Member
3.	Prof. A. S. Shelke	Asst. Professor	Faculty Representative	Member
4.	Prof. J. D. Solanki	Asst. Professor	Faculty Representative	Member
5.	Prof. S. A. Ambekar	Asst. Professor	Stake Holder	Member
6.	Prof. Ku. M. R. Kudke	Asst. Professor	Faculty Representative	Member
7.	Shri. V. S. Ekghare	Head clerk	Administrative	Office member
8.	Shri. M. T. Rakate	Laboratory Assistant	Alumni	Member
9.	Shyam Shelke	B. Sc-II	Student representative	Member
10.	Dr. R. S. Dhamak	Asst. Professor	Faculty Representative	Co-Ordination IQAC

The chairperson Dr. K. D. Patil welcomed the members for the fourth meeting of IQAC. The following points were discussed in the meeting.

Agenda: - 1

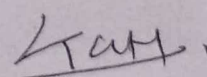
It was informed that the 3rd IQAC was held on 12/03/2021. After going through minutes of the third meeting it was approved by the IQAC members.

Agenda:-

Action taken report on the decisions of the previous meeting.

Sr. no.	Recommendation given By IQAC committee	Action Taken for Implementation & outcomes.
1	Implementation of the mentor-mentee system.	Mentor-mentee system has been implemented in the college from the academic year 2020-21.
2	Enhancement of Teaching learning Process.	Institute has set up CCTV camera system to monitor the teaching of teachers. All faculty members are advised to go through Study and Preparation of the content for the lecture delivery before taking the class. Feedback from the students is taken to assess the quality of teaching. Seminars are organized for the Students to deliver 10 minutes of Talk. Group discussions of the students are organized on the important topics.
3	Use of ICT tools in teaching	Few class rooms in the college are provided with LCD projector, computer with LAN and internet connection. Faculty members and students can access online e-journals, e-books from the class room.
4	Development of an effective and elaborate system of feedback	Institute has developed its own system of getting multiple feedback taking decisions in the right perspective. Feedback can improve a Students Confidence, self awareness and enthusiasm for learning. Institute has implemented feedback from (1) Students (2) Teachers (3) Alumni.
5	Plan of action of NAAC Preparation.	Institute has finalized the SSR for NAAC, and decided to fill up IIQA to NAAC in the month of October 2021.
6	Other suggestion from the IQAC members.	1) Results analysis of first internal test must be done and effective steps to be planned to improve the quality of teaching & learning. 2) Parent meeting should be conducted at least once in a year. 3) Library should purchase book on futuristic technologies for the departments.
7	Date for next meeting	The IQAC coordinator proposed the vote of thanks and the date for the next meeting was finalized in the month of March 2022.

Meeting ends with formal vote of thanks.


 Dr. K. D. Patil
 Chairperson IQAC
 Principal
Vivekanand Science College
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